

Decision Schedule

Meeting name	Cabinet
Meeting date	Wednesday, 19 July 2023
Date decisions published	Thursday 20 July 2023

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
5	General Fund Revenue and Capital Budget 2022/23 Provisional Year End	Dawn Garton. Director for Corporate Services	Cabinet: 1) NOTED the provisional year end position, variations to the 2022-23 approved budget and the resultant effect on the council's balances and reserves for the General Fund and Special Expenses set out in the report and in the appendices for both revenue and capital.	Non-Key	N/A
6	Housing Revenue Account Revenue and Capital Budget 2022/23 Provisional Year End	Dawn Garton. Director for Corporate Services	Cabinet: 1) NOTED the provisional year end position, variations to the 2022-23 approved year end position, and the resultant effect on the Council's HRA balances and reserves as set out in the report, and in the attached papers, for both revenue and capital.	Non-Key	N/A

7	Treasury Management and Actual Prudential Indicators 2022/23	Dawn Garton. Director for Corporate Services	<p>Cabinet:</p> <ol style="list-style-type: none"> 1) RECOMMENDED to Council the Treasury Management Annual Report for 2022-23 is approved. 2) NOTED the actual position on Prudential Indicators for 2022-23 	Non-Key	N/A
8	Gretton Court Wellbeing Service	Michelle Howard, Director for Housing and Communities, Deputy Chief Executive	<p>Cabinet:</p> <ol style="list-style-type: none"> 1) APPROVED the introduction of a Wellbeing Officer provided by Melton Borough Council to residents of Gretton Court, funded through a service charge arrangement, noting that the entertainment budget will be used flexibly by officers to support general operational and resident requirements. 2) AGREED that authority be delegated to the Director for Housing and Communities to enter into the necessary actions to implement the new service including the associated charge. 3) AGREED that a formal review takes place no less than three months after the implementation of the revised wellbeing offer. 	Non-Key	N/A

9	Corporate Performance and Progress Report for Quarter 4, 2022/23	Dawn Garton. Director for Corporate Services	Cabinet NOTED the contents of the report and provided any observations or actions to the relevant officers accordingly.	Non-Key	N/A
10	Discretionary Relief Policy	Dawn Garton. Director for Corporate Services	Cabinet: 1) APPROVED the new Discretionary Charitable Relief Scheme to operate from 1 April 2024. 2) AGREED that authority be delegated to the Director for Corporate Services, in consultation with the Portfolio Holder for Corporate Governance, Finance and Resources, to make any future amendments to the Scheme.	Key	25 July 2023

Call in

*What is a Key Decision?

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

**What happens once a Key Decision has been made?

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.